



## Lead Hand *Seasonal May - October*

---

West-Can Seal Coating Inc. (West-Can) is a privately owned road infrastructure company specializing in pavement preservation and roadway construction across Western Canada. West-Can Seal Coating Inc. has been in business for over 35 years. As one of the largest pavement preservation companies in Western Canada, West-Can operates offices located in Didsbury and Bruderheim (Alberta) and Brandon (Manitoba). These divisions provide services in Asphalt Milling, Pulverizing, Grading, various Pavement Preservation services along with Liquid Asphalt Manufacturing. For more information on the company, please visit [www.west-cansealcoating.com](http://www.west-cansealcoating.com).

West-Can is seeking qualified candidates to join our team for the upcoming 2024 season.

### **Day to Day Responsibilities:**

- Able to organize and prioritize demands, handle complex tasks, set and meet deadlines and follow-through within a fast paced environment with multiple and competing demands
- Basic understanding of project job costing, time entry and billing processes
- Complete necessary activities/steps to ensure timely processing of employee timesheets
- Knows, applies and leads the team in ensuring safety policies and procedures are adhered to
- Assists the Foreman in the overall planning and scheduling to ensure that the Project is completed in a timely and cost-effective manner
- Maintains appropriate communications with Crew Foreman and senior management when required
- Leads communication with additional required departments in the home office (Didsbury, AB)
- Monitoring Safety Compliance Software

### **Requirements:**

- Ability to work extended hours. Approximately 70 – 80 hours per week
- Willingness to travel and spend extended time away from home
- Working computer proficiency with MS Office (Word, Excel, Outlook)
- Strong interpersonal and communication skills
- Ability to build and maintain effective relationships and work within a team environment
- Strong organizational and time management
- Past paving/civil construction experience is an asset
- Ability to lift 70 pounds
- Class 5 or greater driver's license
- Standard First-Aid level C with CPR/AED is an asset

### **Qualities of a successful candidate:**

The individual must be a self-starter, have strong organizational and communication skills in the coordination of multiple projects. This position will have a high level of accountability and responsibility.



## Lead Hand *Seasonal May - October*

---

The successful applicant will take direction from the Foreman and must have good interpersonal skills to work with management and other employees.

### **Benefits to working with the West-Can Seal Coating Team:**

- Competitive pay rates + living allowance
- Benefit packages including; health benefits & RRSPs in second year
- Opportunity to travel across Western Canada
- Ability to advance and grow with a family owned and operated company

While we appreciate all applications, only those candidates selected for an interview will be contacted. As part of our standard recruitment process, suitable candidates will be required to undergo pre-employment drug screening and provide us with a 5 year Driver's Abstract as a condition of employment.

For further information or to apply, email: [hr@west-cansealcoating.com](mailto:hr@west-cansealcoating.com) or visit [www.west-cansealcoating.com](http://www.west-cansealcoating.com)